

Minutes of Meeting

Project Title: ACCF Cancer Care Hospitals **Date of meeting:** 5th Jan'21

Subject: Pre-bid meeting for Interior fit-out works **Time of meeting:** 14:00 to 16:00

Tender number: ACCF/RT/Interior/2020-21/13 **Location:** Microsoft Teams
ACCF Office- Guwahati

Attendees:

Tata Trusts/ ACCF (Client)

1. Mr. Shailesh Bindal
2. Mr. J Sankareswaran
3. Mr. Sanjay Deka
4. Mr. Nayan Jyoti Khaund

Mott MacDonald

1. Mr. Achinta Bezbaruah
2. Mr. Anjan Mukherjee
3. Mr. Akash Prakashan

Potential Bidders

1. Ms. Minakshi Bora- M/s Aetrio
2. Mr. Shashi Bhushan- M/s Aveecons
3. Mr. Hazarika- M/s Eastern Envo
4. Ankit Kashliwal- M/s Buildrite Construction
5. Prateek Mittal- M/s Kashliwal Design Axis

Circulation to

All attendees

S.no	Queries	Reply from Client
A	M/s Aetrio	
1	M/s Aetrio have found issues with "Green ply" brand in their experience and enquired if a brand called "Austin ply" can be used.	No new additions to approved makes will be allowed
2	Will there be a relaxation in EMD payment for women entrepreneurs in MSME sectors?	No. There will be no relaxations.
3	What will be the completion duration? Will there be a relaxation?	No. There will be no relaxations. The work has to be completed in 35 days for L1 and 25 days for L2/L3 prototypes.
B	M/s Eastern Envo	
1	Since the works will take place in conjunction with electrical works with different contractors already in place, who will be coordinating?	The bidder who is going to execute the work will have to coordinate. In case of any issues, PMC is to be contacted. If the issue remains unresolved, ACCF is to be contacted.
2	What will the duration of RA Bill payment release be like?	ACCF will normally take 15 to 20 days and in certain situations 20 to 25 days.
3	<i>Follow up to query 2:</i> Since the duration of work is only around 30 days and if the bill payment cycle takes 20 to 25 days, how will we manage?	The selected bidder will have to take care of total investment.
4	Unit of measurement for granite double nosing in the BoQ is square meter but in normal practice it should be running meter.	This is a clerical mistake. The correction will made and issued as a corrigendum. The unit of measurement is supposed to be running meter (Rm).
C	M/s Aveecons	
1	Will all sites be considered as a separate tender/ separate BG and EMD?	Yes. They will be considered separately. Bidder can quote for each location separately (or) all at a once (or) in clusters.
D	M/s. Kashliwal Design Axis; Buildrite Construction	
1	Whether EMD will be separate for each location? The EMD mentioned in the Advertisement is 1 Lakh.	Please follow the Bid-document. Separate EMDs not required and can be submitted cumulatively.

2	How do we select which location to bid for?	Bid form (Volume VII) of the RFP document to be filled in for each location.

Disclaimer:

Note: In case of any missing points or discrepancy, the respective stakeholders are requested to highlight the issue to the forum within 24 hours of circulation of this MOM and unless notified, the essence of this MOM stands final and fully justified.

Abbreviations:

- ACCF- Assam Cancer Care Foundation
- BG- Bank Guarantee
- EMD- Earnest Money Deposit
- RA Bill- Running account bill
- PMC- Project Management Consultant

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