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**Selection of suitable agency for preparation of detailed project report**

**Ref: ACCF/SACRC/22-23/53    Date 04.08.2022**

**CORRIGENDUM No. 2**

**Date:18.08.2022**

**Pre-bid query resolution: -**

Sr. No.	Clause No/ Query Ref	Clause as per RFP	Query	Clarification/Amendment
1	Clause 7 – Qualification Criteria, Point no. 5, Pg No.6	Bidder must have experience of consulting/advisory services or development of at least five healthcare projects (hospitals/medical colleges/research Labs etc.) •out of five such project at least one such project should not be less than INR 500 crore in last five years Or • out of five at least two projects should not be less than INR 300 crore in <b>last five years</b> .	If we may request the Authority to kindly modify this eligibility criteria as this is very stringent considering the projects in the last five years only. The suggested clause is as follows: Bidder must have experience of consulting/ advisory services or development of at least five healthcare projects (hospital/ medical colleges/ research labs / BSL labs/ Diagnostic services etc.) - out of five such project at least one such project should not be less than INR 500 crore in <b>last ten years</b>	Bidder must have experience of consulting/advisory services or development of at least five healthcare projects (hospitals/medical colleges/research Labs etc.) •out of five such project at least one such project should not be less than INR 500 crore in last five years Or • out of five at least two projects should not be less than INR 300 crore in <b>last ten years</b> .
2	Clause 7 – Qualification Criteria, Point no. 5, Pg No.6	Bidder must have experience of consulting/advisory services or development of at least five healthcare projects (hospitals/medical colleges/research Labs etc.) out of which one project should not be less than INR 500 crore in last five years. Completion certificate or a letter from the clients indicating continued engagement with project cost or satisfactory certificate with project cost for ongoing project need to be submitted along with the work order.	Bidder must have experience of consulting/advisory services or development of at least five healthcare projects (hospitals/medical colleges/research Labs etc.) out of which one project should not be less than INR 500 crore in last ten years. Completion certificate or a letter from the clients indicating continued engagement with project cost or satisfactory certificate with project cost for ongoing project need to be submitted along with the work order. For healthy competition and check on the years of similar experience of firm on the same credentials.	Bidder must have experience of consulting/advisory services or development of at least five healthcare projects (hospitals/medical colleges/research Labs etc.) out of which one project should not be less than INR 500 crore in <b>last ten years</b> . Completion certificate or a letter from the clients indicating continued engagement with project cost or satisfactory certificate with project cost for ongoing project need to be submitted along with the work order.

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3	7. QUALIFICATION CRITERIA: Pt No.6 Pg No.6	Eligibility Criteria: The consultancy firm should have at least 25 full time consultants on its pay rolls. Supporting Compliance document: Certificate by Company Secretary of the Bidder's organization or from director/Partner or from Practicing CA.	Mott MacDonald Private Limited (MMPL) has adopted the General Data Processing Regulation (GDPR), under which MMPL has to take prior approval from each employee to furnish their personal data to third party. We have more the 1000 full time. Taking approval from each of these 1000 employees to include their data in the bid will take a lot of time and effort. In place, can we include a letter from the HR stating the number of our full time employees by the time submitting of this bid? We will highly appreciate your confirmation on the same.	No change. Already provisioned for certificate from CS/Director/CA
4	vi. Technical Scoring Criteria: Pg No.7	<b>Ref:A1</b> <b>Criteria:</b> Experience in hospital based project report preparation/project consultancy in last ten years	If we may request the Authority to make following amendment: Experience in hospital-based/ Medical college project report preparation/project consultancy in last ten years.	<b>Ref:A1</b> <b>Criteria:</b> Experience in Medical college/hospital based project report preparation/project consultancy in last ten years
5	vi. Technical Scoring Criteria: Pg No.7	<b>Ref:F</b> <b>Criteria:</b> Proposed building, infrastructure, Manpower, financial and operation planning*Requirement: 1.Overall execution Strategy – 15 marks 2.Timelines – 4 marks 3.Planning – 12 marks *Bidders, meeting minimum eligibility criteria, shall present the same at ACCF. Firm Need to submit details for scoring and eligibility criteria including CVs of team and details for Approach & Methodology. Once prequalification is done, firms meeting minimum eligibility criteria shall be called to present their approach & methodology, infra, manpower, operational & financial plan. Accordingly, marks shall be allotted for this section.	We request the Authority to kindly clarify what is expected in the overall execution strategy and planning separately considering number of marks allocated to both the criteria.	Marking will be done based on the overall strategy proposed by bidders for project report preparation. These shall include planning and timelines. These will be evaluated by committee and marking will be done accordingly.
6	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.21	Position:Team leader Qualification:MBA from IIM or equivalent institution of repute.	If we may request the Authority to make following amendment: MBA or higher degree in Management from IIM or equivalent institution of repute	No change.

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7	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.22	Note: Office space Need to be manage by Agency. ACCF will not provide space for the same. Only two members need to be full time available in Guwahati during assignment period. 1. Government service expert (NE) & Deputy team leader 2.Hospital Planner	We understand the Hospital Planner will be positioned full time in Guwahati. The presence of the Team Leader and Deputy Team Leader at Guwahati will be required interchangeably . Please clarify if our understanding is correct.	Confirmed
8	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.21	Position:Architect and town planning expert Qualification: B Arch. Experience:Should have 10 years experience in building design. At least five projects as principal architect for hospitals more than 200 beds. Should have experience of campus design for any project though healthcare project desirable.	If we may request the Authority to make following amendment: Should have 10 years experience in building design. At least five projects as principal architect for hospitals more than 100 beds. Should have experience of campus design for any project though healthcare project desirable.	No change
9	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.21	Position:Subject matter expert (International) Qualification: Medical Doctor with PG degree involved in cancer research in university such as Harvard, Sloan Kettering/ John Hopkins ,or any Other equivalent international institute of repete. National Health Service (NHS) Expert from the United Kingdom shall also be considered. Experience:Minimum ten years active work in cancer research in institution of repete. Should be able to guide on focus areas of research for the Centre.	If we may request the Authority to make following amendment: Qualification: Medical Doctor with PG degree involved in cancer research in university. Fellowship from National Health Service (NHS)/ Expert from the United Kingdom shall also be considered. Experience:Minimum ten years of experience in cancer research in institution of repete. Should be able to guide on focus areas of research for the centre	No change
10	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.22	Position:Government service expert (NE) & Deputy team leader Qualification: Public Health Management / MBA & MBBS(desirable) Experience:Overall 10 years experience in Govt. sector out of which should have five years' experience of working in NE. or Overall 10 years experience in Govt. sector. He should have worked on at least 3 assignments in NE.	If we may request the Authority to make following amendment: Overall, 10 years experience in Govt. sector	No change
11	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.22	Position: Government service expert (NE) & Deputy team leader Qualification: Public Health Management / MBA & MBBS(desirable)	The ToR seeks "MBA" and "MMBS" (as desirable qualification) degrees for the Government service expert (NE) & Deputy team leader. We are requesting keep the qualification of this expert to "MBA" only.	No change

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12	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.22	Position:Human resource Expert Qualification:Post Graduate Degree/MBA Experience:At least 10 years in Human resource planning and management and minimum 10 years in healthcare industry at senior level.	If we may request the Authority to make following amendment: At least 5 years in Human resource planning and management with experience in healthcare industry	No change
13	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.22	Only two members need to be full time available in Guwahati during assignment period. 1. Government service expert (NE) & Deputy team leader 2.Hospital Planner	Only one member needs to be full time available in Guwahati during assignment period. 1. Government service expert (NE) & Deputy team leader The scope of work is mainly DPR preparation and team leader shall act as the interphase with clients for information sharing, progress and related issues. Therefore, he will be working out of client as well as office location.	To be discussed
14	6. Requirement of Key Professionals Expected requirement of Key professionals and kind of expertise with the agency: Pg No.22	Position:Hospital Planner Qualification: MHA/MD (Hospital Adm) from MCI recognized institution .Full Time	Hospital Planner, Masters in Hospital Administration/ management from renowned institute approved under AICTE,There are only two institutes in India recognized by the MCI/NMC therefore, to get the good competition the candidate should have degree in Hospital Administration from renowned institute approved under AICTE.	No change
15	FORMAT – 3 Pg No.11	Pt-1. Experience of assignments of similar nature Column3-Number of Assignments during last 5 years	If we may request the Authority to make following amendment: Number of Assignments during last 10 years We request the authority to also consider private sector experience of similar nature.	Private sector project experience will also be considered that has been done during last 10 years
16	ANNEXURE-I TERMS OF REFERENCE (ToR) Pg No.23	8. Other information: iv Liability: The liability of the Consultant under this Project shall be limited to value of the contract signed (to the extent of payment made to the Bidder) with the Nodal Authority for this project work for direct/indirect loss due to negligence.	If we may request the Authority to include following clause in addition to existing clause: Client (and any others for whom Services are provided) shall not recover from consultant, in contract or tort, under statute or otherwise, any amount with respect to loss of profit, data or goodwill, or any other consequential, incidental, indirect, punitive or special damages in connection with claims arising out of this Agreement or otherwise relating to the Services, whether or not the likelihood of such loss or damage was contemplated. Client (and any others for whom Services are provided) shall not recover from consultant, in contract or tort, including indemnification obligations under this contract, under statute or otherwise, aggregate damages in excess of the fees actually paid for the Services that directly caused the loss in connection with claims arising out of this Agreement or otherwise relating to the Services.	No Change

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17	7. Schedule of deliveries and period of performance Pg No.22	<p>ii. Mid term Presentation and daylong workshop. This would be organized at the end of nine weeks from date of commencement to present the broad plan direction and deliberate with senior government officials, experts and professionals from client side. However the draft presentation of synopsis should be circulated one week in advance.</p> <p>iii. Draft of final Findings and presentation. This would be submitted at the end of 14 weeks and shall be presented before the clients.</p>	<p>We will highly appreciate your confirmation if the venue of these two workshops will be provided by ACCF or to be arranged by the consultants.</p> <p>We will also appreciate your clarification on the number of attendees expected in these two workshops.</p>	Venue for the meeting will be Guwahati only. All the senior team members from consultant side is expected to be present in the meeting.
18	vi Technical Scoring Criteria: Pg No.8	<p>For which payment shall be made in percentage as mentioned below:</p> <p>.Inception Report: 10%</p> <p>.Mid-term Presentation and daylong workshop: 20%</p> <p>.Draft of final Findings and presentation: 25%</p> <p>.Submission of final report: 30%</p> <p>.Acceptance of Final report: 15%</p>	<p>We request you to amend the percentage as:</p> <p>1) Inception Report: 10%</p> <p>2) Mid-term Presentation and daylong workshop: 30%</p> <p>3) Draft of final Findings and presentation: 30%</p> <p>4) Submission of final report: 20%</p> <p>5) Acceptance of Final report: 10%</p>	No change
19	9. CONFLICT OF INTEREST: Pg No.8	Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform ACCF, detailing the conflict in writing as an attachment to this Bid.	We have an ongoing association with ACCF and would like to continue the same way of participating in the PMC services as well. Thus, we request for your views that our participation in the DPR services shouldn't be considered as a limitation to participate in bidding for PMC services for SACRC project.	These are two different assignments.
20	FORMAT – 1 PROPOSAL APPLICATION Pg No.9	4. List of last successfully completed (3) Government projects Format-4.	We understand that there is no scoring attached for the government projects and we assume that format-1 is just for the information only. Please confirm if our understanding is correct.	Project experience of private or government will be treated equally. In format 4 bidder shall submit the details of private and government both.

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21	4. Broad Objective of assignment: Pt No.4a Pg No.18	(a) Environmental Scan: Mapping of national and regional cancer research centres currently functioning. This should include public as well as Private sector cancer research centres in India and South Asian Countries. The Consultants are expected to carry out a Desk review of the entire cancer research scenario in India and South Asia in comparison to some of the best well established cancer research institution in developed nations such as USA and in Europe. The expected outcome of this part of the mandate is to conceptualize the configuration of proposed Centre and create a focus area of research which would be beneficial to national cancer care plan and also fill up gaps in cancer research capability in south Asian region. Minimum top 3 cancer research centre of India, and top 5 centres of World in comparison to south Asian cancer research scenario	We assume that our research will be limited to top 5 research institutes from India (Private/Public) and 3 research institutes from South Asia region. Please confirm if our assumption is correct.	Minimum criteria is given, firm can present more than that in their approach and methodology for better outcome.
22	7. Schedule of deliveries and period of performance Pg No.22	The assignment is expected to be completed within four months from the date of commencement of the work. The schedule of Deliveries is expected to be as under:	The timeline indicated in the Schedule of Delivery is challenging. As per our understanding 3-4 months period is required to collect the data, site visits etc. In view of that time period required to complete assignment shall be suitable increase to 6 months.	Timelines are given as per the scope. ACCF reserves the right to extend the timelines, if found reasonable.
23	(e) Conceptual plan of the Centre: Pg No.19	Conceptual plan of the centre : Conceptual framework and plan in terms of building & infrastructure which includes various facilities, attached hospital design and campus planning	Generally environmental scan and mapping needs 2-3 months to conclude and preparation of conceptual plan of the centre would take further 2-3 months. Our request you to kindly increase the time period of the study to 6 months	Timelines are given as per the scope. ACCF reserves the right to extend the timelines, if found reasonable.
24	(j) Project Cost: Pg No.20	Project Cost: Overall Capital cost of project in terms of Building, capital equipment, campus infrastructure, medical and scientific equipment for start-up phase (Hospitals as well as research wing) shall be worked out with reasonable accuracy.	We believe that at the DPR level, the costing will be done on the Conceptual Plan and BOQ for major equipment only. The level of accuracy will be arrived in the costing as per the best effort by the consultant. Please clarify if our understanding is correct.	considering current project execution cost, Evidence based projection and detailing need to be included in the project report.

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25	5. Detailed Scope of Work: Point-a Pg No.19	(a) Environmental Scan: The Consultants are expected to carry out a Desk review of the entire cancer research scenario in India and South Asia in comparison to some of the best well established cancer research institution in developed nations such as USA and in Europe. The expected outcome of this part of the mandate is to conceptualize the configuration of proposed centre and create a focus area of research which would be beneficial to national cancer care plan and also fill up gaps in cancer research capability in south Asian region.	We assume that for comparison, our research for comparison will be limited to: <ul style="list-style-type: none"> <li>• Top 5 research laboratories among 41 centres from USA's National Cancer Institute such as FNLCR, Stanford Cancer Institute (SCI), Purdue University Centre for Cancer Research, David H. Koch Institute for Integrative Cancer Research at MIT, Tisch Cancer Institute</li> <li>• Top 5 among 14 societies affiliated by the European Association of Cancer Research (EACR) such as AEK, BACR, ISCR, HDIR and DSCF</li> </ul> Please confirm if our understanding is correct.	Minimum criteria is given, firm can present more than that in their approach and methodology for better outcome.
26	5. Detailed Scope of Work: Point-a Pg No.19	(c) Mapping of possible collaborative partnership and synergies with various institutions in India while cancer research in India is fragmented and largely limited to clinical research a number of 20 laboratories under CSIR/ICMR, department of Biotechnology, NIPERS IITs AIIMS etc. have pool of scientists and research professionals involved in fundamental research work. A review of these institutions with physical interaction with the management of these institution will be done by consultant team to understand and evolve possible areas of synergy and collaboration. Scientists involved in research work can also be drawn on deputation to proposed SACRC for specific projects and assignments. As such due emphasis should be given to explore the areas of collaboration and suggest means of engagement between proposed SACRC and the institutions mentioned above.	We assume that review with CSIR will be limited to 'Centre for Cellular and Molecular Biology (CCMB)' and review with ICMR will be limited to 'National Institute of Cancer Prevention and Research (NICPR)'. Please confirm if our assumption is correct.	Minimum criteria is given, firm can present more than that in their approach and methodology for better outcome.
27	Key Information & Dates: Pg No.3	Tender Fee (non-refundable) Rs 2,000/- (Rupees two Thousand) only in the form of online via e portal <a href="https://assamtenders.gov.in">https://assamtenders.gov.in</a>	In case of any technical issue while paying the tender processing fee of Rs. 2000, can we pay the fee through Demand Draft. We will appreciate your comment and suggestions on the same.	Need to follow tender terms. For portal related problem please contact help desk of <a href="http://assamtenders.gov.in">assamtenders.gov.in</a> . As such no such problem was faced by any other bidder.
28	Key Information & Dates: Pg No.4	Applicants meeting the qualification criteria may be invited for presentation / proposal before the committee.	we request your good self to allow our BD Team to give the presentation and to fulfill requirement of any key experts will be allowed through teams call.	minimum two members shall remain physically present. Other members can join the meeting virtually. The members shall be confirmed with ACCF before meeting.

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29	2. RFP PROCESSING FEES: Pg No-4	A non-refundable processing fee as mentioned in term 1 NIP of DD/Pay order in favor of Assam Cancer Care Foundation, payable at Guwahati to be submitted along with the RFP response. Bids received without RFP processing fees and EMD shall be liable to get rejected.	We request the Authority to kindly clarify whether the fees to be payable online or via DD/Pay order.	Tender fee need to be paid online only via e tender portal.
30	Suggested Additions	-	If we may request the Authority to include following clause: Except as otherwise permitted by this Agreement, neither of the parties may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Parties may, however, disclose such confidential information to the extent that it: (a) is or becomes public other than through a breach of this Agreement, (b) is subsequently received by the receiving party from a third party who, to the receiving party's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (c) was known to the receiving party at the time of disclosure or is thereafter created independently, (d) is disclosed as necessary to enforce the receiving party's rights under this Agreement, or (e) must be disclosed under applicable law, legal process or professional regulations. These obligations shall be valid for a period of 3 years from the date of termination of this Agreement.	ACCF will be the owner of the project report prepared under this RFP.
31	Suggested Additions	-	If we may request the Authority to include following clause: Client may use data, software, designs, utilities, tools, models, systems and other methodologies and know-how ("Materials") that Consultant own in performing the Services. Notwithstanding the delivery of any Reports, Consultant retain all intellectual property rights in the Materials (including any improvements or knowledge developed while performing the Services), and in any working papers that Consultant compile and retain in connection with the Services (but not Client Information reflected in them). Upon payment for the Services, Client may use any Materials included in the Reports, as well as the Reports themselves as permitted by this Agreement.	



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32	Suggested Additions	-	If we may request the Authority to include following clause: Consultant may terminate this Agreement, or any particular Services, immediately upon written notice to Client if Consultant reasonably determines that it can no longer provide the Services in accordance with applicable law or professional obligations. Upon termination Consultant shall be entitled to receive payments of the Services performed, work in progress and expenses incurred by it, till the date of such termination.	No change. Based on situation decision will be taken. Task not as per applicable law shall not be assigned.
33	Suggested Additions	-	If we may request the Authority to include following clause: Any information, advice, recommendations or other content of any reports, presentations or other communications we provide under this Agreement ("Reports"), other than Client Information, are for Client's internal use only (consistent with the purpose of the particular Services) including Client's board of directors, its audit committee, or its statutory auditors and not for disclosure externally outside your organization. Client may not rely on any draft Report and consultant shall not be required to update its Final Report	No change. Based on situation decision will be taken.

Rest of the tender terms remain the same.

**-Sd-  
Head Procurement**