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Date: 14.12.2020

## **ONLINE RFP FOR OUTSOURCING OF HOUSEKEEPING SERVICES**

Ref: Tender No: ACCF/Housekeeping/20-21/10 DATED 24<sup>th</sup> November 2020

### **CORRIGENDUM No. 4**

Amendments, as follows are being made to above mentioned tender document:

Sr. No.	Tender Clause No.	Existing Clause	Amendment in EMD Amount										
1	3.5 Project Locations & Sites: <b>Pls refer last Para of this Clause</b>	SCI Guwahati which is 194 bedded hospital (60000 sq ft-both covered and open area) is already operational. Radiotherapy blocks at AMCH-Dibrugarh (already started), SCI-Guwahati, Barpeta and Tejpur are going to start very soon. Winning bidder for locations specified as above shall also provide housekeeping services at the corresponding Radiotherapy blocks.	<p>SCI Guwahati which is 120 bedded hospital (60000 sq ft-both covered and open area) is already functional. Radiotherapy blocks at AMCH-Dibrugarh (already started), SCI-Guwahati (new RT Block), Barpeta and Tejpur are going to start very soon. Winning bidder for locations specified as above shall also provide housekeeping services at the corresponding Radiotherapy blocks. Details of existing SCI, Guwahati hospital is as follows:</p> <p><b>No. of Beds and Rooms at SCI, Guwahati:</b></p> <table><tr><th>Departments</th><th>In existing functional hospital-SCI, Guwahati</th></tr><tr><td></td><td></td></tr><tr><td><b>DIAGNOSTIC IMAGING (no. of rooms)</b></td><td></td></tr><tr><td>Digital Xray</td><td>1</td></tr><tr><td>Ultrasound</td><td>1</td></tr></table>	Departments	In existing functional hospital-SCI, Guwahati			<b>DIAGNOSTIC IMAGING (no. of rooms)</b>		Digital Xray	1	Ultrasound	1
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2	Annexure-9: Price Bid	Annexure-9: Price Bid	As per above, Price Bid is being revised accordingly by incorporating Area of functional SCI Guwahati which is attached as Annexure-I. Bidders are requested to give prices in the Revised Price Sheet at <a href="http://www.accf.procure247.com">www.accf.procure247.com</a>																																																						

2	Notice Inviting Tender: Calender of Events	<ul style="list-style-type: none"> <li>- Last date and time of bid submission (Online): 15th Dec 2020 till 15:00 Hrs</li> <li>- Last date and time of submission of physical Key documents (Financial &amp; Technical Proposal online). Financial to be submitted online only. Key documents required in Hard copies in Technical bid: 15th Dec 2020 at 17:00 Hrs</li> <li>- Bid Opening Date (online &amp; offline opening): 15<sup>th</sup> Dec. 2020 at 15:30 Hrs</li> </ul>	<ul style="list-style-type: none"> <li>- Last date and time of bid submission (Online): 22<sup>nd</sup> Dec 2020 till 15:00 Hrs</li> <li>- Last date and time of submission of physical Key documents (Financial &amp; Technical Proposal online). Financial to be submitted online only. Key documents required in Hard copies in Technical bid: 22<sup>nd</sup> Dec 2020 at 17:00 Hrs</li> <li>- Bid Opening Date (online &amp; offline opening): 22<sup>nd</sup> Dec. 2020 at 15:30 Hrs</li> </ul>
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Rest of tender terms and conditions remain same.

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(Lead Procurement)

**Annexure-I****Annexure: 9**

**Financial Bid Format**  
(to be submitted online only-quoted location wise)

**(Amount in Rupees)**

Location	No of Beds	Total Area (in SqF) of each location	Manpower Cost		Other Cost							
			Total Man power Provided*	Manpower Cost per Month	Charges towards Machines/Equipment/Tools Deployed per month	Charges towards Consumables and other Cleaning Materials per month	Other towards Overheads, Admin and Margin, etc., per month	Total Monthly Service Charges excluding GST.	GST on Monthly Service Charges		Monthly Service Charges (Quoted) Including GST	Per Sq. Ft. Monthly Rate
				A	B	C	D	E=A+B+C+D	%	Amount (F)	G=E+F	
Barpeta	135	249243										
Silchar	152	250247										
Dibrugarh	182	263265										
Tezpur	44	103193										
Lakhimpur	44	104583										
Jorhat	44	100033										
Kokrajhar	44	109999										
Darrang	44	97799										
SCI Functional	347	60000										
SCI RT Block		21797										
SCI Phase 2		324696										

Diphu	135	115605										
		1800460					Total	0		0	0	

**Note:**

1. Bidders' need to follow Minimum Wage Act of Assam while quoting the bids otherwise bid shall liable for rejection.
2. Financial/Price bid to be submitted **online** only in the prescribed format. Submission of financial bid in hardcopy shall render the bid liable for cancellation.
3. Bidder with lowest aggregate quote (Total monthly Service Charges offered i.e. Column "E") for a location shall be selected as preferred bidder for award of contract for that particular location.
4. The Agency, if shortlisted and contracted, is required to engage atleast same number of manpower that has been proposed in its Technical Bid/proposal. Short deployment of manpower shall amount to proportion deduction from the monthly payment towards service charges
5. The Agency (Service provider) is responsible for complying the labour rates for different categories of manpower as stipulated under Minimum Wages Act and other applicable laws as amended from time to time.
6. List of consumable as indicated above is approximate only. Consumption of consumable may increase or decrease in a month. ACCF will not be responsible for any increase in the monthly consumption of the consumables. Bidder is requested to assess the monthly consumption before quoting.
7. No extra payment shall be made, if the Agency deploys more manpower than as is mentioned in the technical proposal/bid to achieve desired level of housekeeping.
8. The Agency will have to provide a minimum of two sets of uniform per year including Identity Cards to all the workers & gum boots and hand gloves, safety goggles, masks (to whom required as per work allocation) of good quality and colour code as prescribed.
9. The Agency shall provide & maintain machineries and its consumables & cleaning material at health facility (ies) as mentioned in technical bid within the agreed/contracted price. The client shall pay the agreed amount for the services rendered by the client on lumpsum basis which includes the cost towards manpower, consumables and management, supervision, overhead, margin, etc. No payment, other than contracted price, shall be made to the Agency.
10. The Agency will have to make payment through e-transfer after opening of individual bank account for the workers deployed at health facilities and also submit the copy of the monthly bank statements of the concerned workers to the designated nodal Officer of health facility after transferring wages. Further, the proof of ESI/EPF deposit to the concerned authorities should also be submitted to designated Nodal Officer of health facility/payment authority and only after receipt/verification, payment of the same shall be made by the authority.

11. GST shall be paid extra, if applicable.

I/we also declare that, I/we will abide by all the rules and regulation of SCI Guwahati, if awarded the Contract. I/we are also aware that ACCF reserves the right to cancel our bid/application without assigning any reason, what so ever, and for the same, I/we will have no right to challenge the same in any court of law.

Signature of Authorised Person

Date :

Full Name:

Place :

Bidders Seal: