

Assam Cancer Care Foundation

Sl No	Designation	Min Qualification	Min Experience (in years)	Age	Vacancies	Location	Type of Employment	Report To
1.	District Health Manager	Master of Public Health/Master of Health Administration from reputed institutions	2 (in implementation of Government health programs in Indian health systems at National/State/District level)	Not more than 40 years	4	Darrang, Diphu, Silchar and Kamrup Rural	Annual Contract Basis	Medical Advisor
		BDS/BAMS/BHMS/B.PT /B.Sc (Nursing)	4 (in implementation of Government health programs in Indian health systems at National/State/District level)					

Desirable Skills:

1. Possess deep understanding of the functioning of the Public Health Systems in the state and districts.
2. Ability to liaise with Government officials, Medical Colleges, NGOs.
3. Demonstrate ability to coordinate several activities simultaneously.
4. Willingness to travel and flexibility to work on a wide range of tasks.
5. Good written and communication skills and fluency in spoken English, Hindi and local language.

Roles and Responsibilities:

1. Liaison with Deputy Commissioner, Superintendent of Police, Additional Deputy Commissioner, Joint Director (DHS), District Education Officer, Superintendent of Medical College Hospital and other district officers involved in the implementation of the programme.

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2. Work closely with the District Nodal Officer (NHM/DHS)/ Programme Coordinator of National Programme for Prevention and Control of cancer, diabetes, cardiovascular diseases and stroke (NPCDCS), National Tobacco Control Programme (NTCP), Comprehensive Primary Health Care (CPHC) for the preparation of District PIP, budgeting, fund flow, planning, implementation and supportive supervision of the programme in the district.
3. Work closely with the Superintendent and other Health Staff of the Medical College Hospital for implementation of Continuum of care and Cancer registry.
4. Work closely with Police department for implementation of COTPA, Education Department and other partner agencies for the implementation of cancer awareness and prevention in the district.
5. Provide all kind of support (mentoring and capacity building) and supervise all team members time to time.
6. Submission of timely reports to the Reporting Manager and execute any other work assigned by the Senior Management.

Send your application to hr@accf.in